

CCJ-2940 CRIMINAL JUSTICE INTERNSHIP SYLLABUS

{3 Credits}

COURSE DESCRIPTION:

This course will provide an opportunity for the student to observe the criminal justice system in operation. The student will be expected to compare classroom theory with the day-to-day operation of the criminal justice agency to which they are assigned and the roles and responsibilities of the professional in the field. The student will be required to spend a total 100 clock hours, spread over the semester, in the agency.

COURSE OBJECTIVES:

The student will be able to

1. The student gains a greater understanding of the purpose and function of the criminal justice system in today's society
2. The student will be able to compare classroom theory to the daily operation of the agency
3. The student will understand the roles of the criminal justice professional as they relate to the administration of justice
4. The student will identify the skills necessary to become a professional in criminal justice
5. The student will assist and perform various duties within the agency

TEXT:

There is no required text for this course

METHOD OF EVALUATION:

Daily Activities Reflected on Log: 60%

Agency Feedback: 10%

Final Summary: 30%

VERIFICATION OF HOURS:

The student must complete a minimum of 100 clock hours in the internship placement. By the second week of the term, the student must submit a schedule to the professor. The student must submit a bi-weekly time sheet, signed by the agency, to the professor. If a student finds it necessary to be absent, it is the student's responsibility to notify both the agency and the professor of his/her absence. Consider this experience as a job.

DAILY LOG OF ACTIVITIES:

The student will maintain a daily log of his/her activities at the internship site. This log will be submitted to your professor no later than 10 days prior to the end of the semester. This log will be completed on the appropriate Internship Program Form. Each entry must be dated and will include the various activities in which the student participated for that date (Be certain to omit any data: names, addresses, etc. that would breach agency confidentiality).

AGENCY FEEDBACK:

The agency will be given an evaluation form to complete at the end of your internship. The areas in which you will be evaluated will include (but are not limited to) willingness to be involved, attitude, professional and ethical behavior, enthusiasm, and degree of assistance you provided.

FINAL SUMMARY OF EXPERIENCE:

The student will submit a 5 page summary of the internship experience. This summary must be typewritten. It must include an overview of your experience, a comparison of classroom theory to the internship experience, and an explanation of how this experience has helped you clarify your career goals.