The Budget Workshop commenced at 5:40 p.m.

The following Trustees were in attendance:

Mr. Daniel Coton  
Mrs. Chappella Hill  
Mr. Thomas Huggins, III  
Ms. Nancy Watkins

Mr. Robert Wolf, Senior Vice President for Operations, advised that the purpose of the Budget Workshop was to review the College’s 2004-2005 successes, the 2005-2006 funding, and the recommended budget that the Board will be presented with for approval at the June 15th Board meeting.

Mr. Gary Goff, Vice President for Administration/CFO, and Ms. Bonnie Carr, Controller, provided the Board with the budget report and indicated that at the Board meeting, the Board will be asked to vote on the following Budget decision points:

1. Approval of a 5% tuition increase.
2. Approval of the Corporate Training Center [TCTC] and the Continuing Workforce Education [CWE] fee increases.
3. Approval of the 2005-2006 budget and spending plans, as submitted.

Ms. Watkins expressed concern regarding the College not having enough faculty and staff to handle HCC’s growing FTE.

Dr. Goff explained that there are twenty three (23) new positions being recommended in the proposed 2005-2006 budget, nine (9) of which are faculty positions.

Ms. Watkins asked what Capitol Improvement Projects line items in the Unexpended Plant Fund Budget are encumbered for.

In addition, Ms. Watkins indicated that she would like to see a more detailed listing of the major projects and how the College plans to expend these funds.
Ms. Hill inquired what the acronym ELLM stands for in the Support from Private and Local Government grants section.

Dr. Lois Gaston indicated that she did not recall; however, she would provide the President with this information for the Board.

Dr. Goff indicated that his staff will update the budget book to include the information that Ms. Watkins has requested regarding the Unexpended Plant Fund Budget line items and the new salary information. He reported that the Budget Book and the proposed Salary Schedule will be forwarded to the Board on June 10th for their final review prior to the June Board meeting.

The workshop concluded at 7:10 p.m.
HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
WEDNESDAY, JUNE 15, 2005 - 5:00 P.M.
BOARD MEETING
DISTRICT ADMINISTRATIVE OFFICES
BOARD ROOM
MINUTES

1.0 GENERAL FUNCTIONS

1.01 Call to Order
   Dr. Gonzalez called the meeting to order at 5:10 p.m.

1.02 Pledge of Allegiance

1.03 Invocation

1.04 Roll Call
   The following Trustees were in attendance:
   Dr. W. Edward Gonzalez
   Mr. Thomas Huggins, III
   Mr. Daniel Coton
   Mrs. Chappella Hill [6:05 pm]
   Ms. Nancy Watkins

1.05 Welcome to Guests and Staff Members
   Dr. Gonzalez welcomed all guests and staff members.

1.06 Foundation Report
   1.06.01 Dr. Adrienne Garcia, Executive Director of the Foundation, provided the Board with a brief summary of the Foundation’s major accomplishments as of April 30th for fiscal year 2004-2005. She reported that:
   - donations have been received in excess of $509,000;
   - state matching funds earned $512,000 for next year;
   - the funding level for endowment funds, which include the Trinkle gift and the Sinnott Challenge, are in excess of $1.2 million;
   - the Presidential Showcase event raised $105,000;
   - the Pirate Fest Concession raised $5,300;
   - the first annual HCC Foundation Golf Classic raised $18,000;
   - the Mail Campaign has raised $2,000;
   - the HCC Internal Campaign has raised $20,000;
   - the Scholarship Partners Breakfast was held to thank major
scholarship donors, and the Pirate Invasion Reception also was held to thank major donors;

- the Plant City Campaign for the Trinkle Building is in the initiation stage; and
- the South County Campus Campaign is in the developmental stage to help raise private funds for the theatre and operating funds.

In summary, Dr. Garcia reported that the HCC Foundation has received over $1.3 million from donations and events and that the associated cost for the fund raising activities came to just under $200,000. She indicated that the Foundation has current investments in excess of $2.5 million and that assets have reached $3 million for this fiscal year.

Dr. Garcia reported that the HCC Foundation officers for 2005-2006 were recently elected and that Mr. Jim Hackman, from Pepin Distributing, will serve as the Foundation Chair.

1.07 Faculty and Staff Recognitions

1.07.01 The Board recognized Mr. John Refue, a Dale Mabry Campus Associate Professor of Speech, for his panel submission entitled: "Health Hiring: Search, Screening, Interviewing and Hiring Practices in Community College Departments," which was accepted by the National Communication Association. Mr. John Huerta, Executive Director of Marketing and Public Affairs, advised that Mr. Refue will be a presenter at the upcoming Association's convention in Boston. Additionally, HCC speech communication faculty members Ms. Marie Colaianni from the Brandon Campus, and Mr. Stephen Johns, from the Dale Mabry Campus, will join Professor Refue on the panel.

1.07.02 The Board recognized Dr. Bill Day, a Dale Mabry Campus Counseling and Human Services Manager, for recently conducting a forum at the Dale Mabry Campus entitled: "Bullying in the Hillsborough County Schools." Mr. Huerta explained that the forum was a Service Learning activity, which was conducted by the Counseling and Human Services Program students, who also served as moderators. The forum consisted of a two-hour discussion with community participation and representatives from seven Hillsborough County Schools.

1.07.03 Mr. Huerta reported that the State of Florida's Cultural Development Review Panel recently awarded grants to the Ybor City Art Gallery in the amount of $5,300 and to the HCC Festival of the Moving Image in the amount of $12,600. The Board commended Ms. Carolyn Kossar, the Gallery Coordinator, and Mr. David Audet, an Art Instructor, for all their hard work in achieving the grant funds.

1.07.04 The Board recognized Dr. John Bertalan, a Dale Mabry Campus Professor and Program Manager for Education and Political Science, for recently publishing an article in the National Institute for Staff and
for recently publishing an article in the National Institute for Staff and Organizational Development (NISOD) Innovation Abstracts, entitled: “Magical Day,” which describes Dr. Bertalan’s experiences in his Introduction to Education class.

1.07.05 The Board recognized Mr. John Whitlock, a Dale Mabry Campus Biology Professor, for recently publishing a paper in the Journal of Applied Microbiology, entitled: “The influence of the incidence of microbial faecal indicators and the dominant sources of faecal pollution in a Florida River.”

1.07.06 The Board recognized Ms. Cindy Coopersmith, the Brandon Campus Enrollment Development Coordinator, for recently being nominated for “Who’s Who Among American Teachers.”

1.07.07 The Board recognized Ms. Kimberly Williams, an Ybor City Campus History Professor, for recently being awarded a Fulbright-Hays Group Project Abroad. Mr. Huerta advised that Professor Williams will be traveling to Thailand this summer to improve her knowledge and understanding of Southeast Asia in general and Thailand in particular.

1.07.08 The Board recognized the following HCC employees who recently earned their associate degrees:

- Ms. Kathy Jacobs, the District Admissions, Registration & Records Senior Staff Assistant and;
- Mr. Ralph Lloyd, a Dale Mabry Campus Lab Assistant, for earning two Associate of Science Degrees.

1.07.09 Mr. Huerta reported that Florida Leader Magazine recently recognized Hillsborough Community College’s Honors Institute Orientation Program as the “Best Honors Orientation” program.

1.08 The Chairman recommended adoption of the Agenda and all revisions to the Agenda.

Dr. Stephenson explained that the agenda has been revised as follows:

- Item #5.01 [Consent] – was amended to include the employment of the following:

**ADMINISTRATOR**

Callamore, Joel  Dir., Administrative Systems  Ybor City

**STAFF EXEMPT**

Buchanan, Gerry  Network Manager  Ybor City
Curione, Anthony  Network Coordinator  Ybor City
Johnson, Roy  Server Systems Engineer  Ybor City
Kreutzer, Bruce  Server Systems Engineer  Ybor City
McCray, Adrian  Server Systems Manager  Ybor City
STAFF NON-EXEMPT

Benetiz, Valentin  Operations Specialist  Ybor City
Collins, Yolanda*  Sr. Staff Assistant  Ybor City
Murphy, Edna  Exec Staff Assistant  District
Thompson, Jason  Desktop Supp Svc Agent  Ybor City

LATERAL MOVE

Garrett, Mirabel  Asst to the Dean
from - Brandon
Asst to the Dean
to - Dale Mabry

• #Item 5.09 [Consent] – was added to recommend the reclassification of the Facilities Coordinator, position number EFCG0079, encumbered by James Connolly, to Facilities Manager.

• #Item 8.08 [Non Consent] – was added to recommend the approval of the Purchase and Sale Agreement with Gulf Florida Doughnuts, Inc, to purchase property located at 3615 East Lake Avenue in Ybor City for $2,150,000 and to pass a Resolution to authorize this purchase.

Dr. Gonzalez advised that Agenda Item #9.02 will be heard following the adoption of the agenda.

After due discussion and consideration, Mr. Coton made a motion of approval as amended, seconded by Mr. Huggins, with approval given by aye vote of all members present.

The President recommended approval of the minutes as follows.

Ms. Watkins requested that approval be considered separately on the meeting minutes.

May 5, 2005 [Workshop Meeting]

After due discussion and consideration, Mr. Huggins made a motion to approve the May 5, 2005 Workshop meeting minutes, seconded by Ms. Watkins, with approval given by aye vote of Mr. Huggins, Dr. Gonzalez, and Mr. Coton. Ms. Watkins abstained from voting because she was not present at the May 5th meeting.

May 18, 2005 [Regular Meeting]

After due discussion and consideration, Mr. Huggins made a motion to approve the May 18, 2005 Board meeting minutes, seconded by Ms. Watkins, with approval given by aye vote of all members.

The President recommended approval as advertised of the modification of
five current administrative rules and the deletion of four administrative rules in the rule manual.

Dr. Stephenson reviewed the rule process with the Board and advised that a few minor changes had been recommended by the community at large, but nothing of significance. She advised the Board of her conversation with Ms. Watkins regarding administrative rule 6HX-10-3.09, Position Classification and Salary Schedule, and she asked Ms. Watkins to share her concerns with the Board.

Ms. Watkins expressed her concerns regarding the proposed changes to administrative rule 6HX-10-3.09, which will allow the President to amend and approve position class specifications, reclassifications and transfers of personnel within positions, without the Board's approval. She further explained that by approving this rule, it also will allow the President to authorize payment to personnel as long as it does not exceed the maximum level in the salary schedule for that category. Ms. Watkins indicated that she would like to establish a Board policy which will require the President to provide the Board with a quarterly report of all position class specifications, reclassifications, transfers of personnel and salary adjustment transactions. However, she does not feel that this Board policy needs to be included in the administrative rule.

Dr. Stephenson advised that she does not have a problem with providing the Board with quarterly information reports.

Ms. Watkins made a motion that with the approval of agenda item 1.10, a Board policy be established that the President provide the Board with a quarterly report regarding all position class specifications, reclassifications, transfers of personnel within positions and salary adjustment transitions, seconded by Mr. Coton, with approval given by aye vote of all members present.

After due discussion and consideration, Ms. Watkins made a motion of approval of the modification of fifteen current administrative rules and the deletion of four administrative rules in the rule manual, seconded by Mr. Coton, with approval given by aye vote of all members present.

### 2.0 HEARING OF STUDENTS

2.01 Mr. Marvin Reyes, an Ybor City Campus student and a representative of Students United for Gay, Bisexual, Lesbian, and Transgender Acceptance [SUGBLTA], addressed the Board regarding agenda item 5.08, the 2004-2005 Annual Update of the Educational Equity Act Plan.

Mr. Robert Petit, an Ybor City Campus student, addressed the Board regarding agenda item 5.08 and requested that sexual orientation and transgender categories be included in the plan. He pointed out that the College's Educational Equity Act currently protects every other category of bias required under state law. Mr. Petit reported that as a student of HCC, he feels it is
important that the College reflect and embrace the diversity found on all campuses.

Mr. Aria Suarez and Ms. Marie Thomas also addressed the Board regarding their support of the inclusion of sexual orientation and transgender categories in the College’s Educational Equity Act.

Ms. Watkins asked the students if they have ever felt discrimination by any HCC faculty, staff or administrative personnel.

The students indicated that they have not felt any discrimination at HCC.

Mr. Reyes explained that their request is more of a preventive measure.

Ms. Watkins inquired if HCC currently has enough policies and procedures in place to deal with discrimination by another student or staff members.

Ms. Sue Flaig, Director of Human Resources, indicated that the College does have a discrimination policy for all HCC personnel. In addition, she explained that it is specifically stated in the Faculty United Service Association [FUSA] and the Service Employees International Union [SEIU] agreements that HCC will not tolerate any discrimination based on sexual orientation.

Dr. Sylvia Carley, the Vice President of Education and Student Development, indicated that the College has several policies, which are outlined in the HCC Student Handbook, that protect our students from any type of hazing.

Ms. Pamela Heglar, the Director of Student Services, advised that HCC’s Student Code of Conduct contains numerous statements that prohibit various types of actions, behavior, name calling, harassment of any type, etc. She feels that sexual orientation would be covered in the College’s Student Code of Conduct.

Ms. Watkins thanked the students for bringing their concerns to the Board’s attention and assured the students that their concerns would be addressed. She requested that Dr. Stephenson review these concerns to ensure that faculty, staff, administration and students are not being discriminated against regarding sexual orientation.

Dr. Stephenson advised the Board that these students recently came before the Institutional Advisory Council and addressed this same issue. The Institutional Advisory Council supported the students’ recommendation for review of the HCC Student Handbook and that language be considered for inclusion in the Student Handbook that would address sexual orientation. Dr. Stephenson explained that she committed to submit the students’ recommendation to the President’s Cabinet for review and consideration. She advised that the Educational Equity Act Plan process is required by the State of Florida for higher educational institutions and is a review of diversity among faculty, staff and administration; student achievement levels as it relates to the various ethnic
and racial categories; identifying disparity and achievement within the higher education institute; and development of a plan for reducing the identified disparities.

Dr. Stephenson reported that after the President’s Cabinet reviews the students’ recommendation, the Vice President for Education and Student Development will work with the Deans on implementing this recommendation. She advised that she will provide the Board with a report on this matter when it is implemented.

3.0 **HEARING OF CITIZENS**

4.0 **HEARING OF FACULTY AND STAFF**

5.0 **HUMAN RESOURCES**

5.01 The President recommended approval of full-time employment recommendations.

After due discussion and consideration, Mr. Coton made a motion of approval as amended, seconded by Mr. Huggins, with approval given by aye vote of all members present.

5.02 The President recommended approval of part-time faculty and staff employment recommendations.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

5.03 The President recommended acknowledgment of employment separations.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

5.04 The President recommended approval of Medical Leaves of Absence/Family Medical Leave Act without pay.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

5.05 The President recommended approval of a Sabbatical Leave of Absence for academic year 2005-2006.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

5.06 The Director of Human Resources recommended approval of the revisions to
the College President class specifications.

Dr. Stephenson informed the Board that upon review of the College's job classifications, it was discovered that the existing President's job classification was not adequate and had not been developed as part of Coopers & Lybrand. She advised that Ms. Flaig felt that it was important to have an updated President's job classification on file. In addition, Dr. Stephenson reported that it was also a good opportunity to include SACS' requirements into the President's job classification that reference the President's responsibility regarding athletics and to have a clear definition regarding the President's fund raising role at the College.

After due discussion and consideration, Ms. Watkins made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

5.07 The President recommended approval of the negotiated Agreement between the College and the Service Employees International Union (SEIU).

Mr. Mark Levitt, the Labor Attorney, provided the Board with an overview of the SEIU agreement, outlining the changes, which included salary increases for the three-year period and other benefits. He advised that this agreement does not include any wage reopeners.

Mr. Levitt thanked the SEIU bargaining team for their cooperation during negotiation of this agreement.

After due discussion and consideration, Mr. Huggins made a motion of approval, seconded by Ms. Watkins, with approval given by aye vote of all members present.

5.08 The President recommended approval of the 2004-2005 Annual Update of the Educational Equity Act Plan.

Ms. Pat Dix, the Assistant to the President, provided the Board with a brief overview of the Educational Equity Act Plan. She advised that HCC has made good progress in the A.A. degree completion rates. Ms. Dix reported that for Fall 2004, HCC had a decrease in the number of African American and Hispanic students completing A.A. degrees, with an increase in the number of white students completing the A.A. degree. In student enrollment and completion, HCC is meeting the census for Hillsborough County for all the categories, except for "other minorities."

Ms. Dix informed the Board that there is a footnote in the report from the Department of Education that directs the College regarding the type of information that must be included in the report.

Dr. Gonzalez inquired whether the census numbers used to calculate the percentages were the same used for 2003 or if the numbers were higher, which made HCC's percentages decrease.
Ms. Dix explained that the census information used would have been the same, which was from the 2000 census. However, she indicated that the College was instructed to use Fall 2004 enrollment figures, which does not reflect HCC’s total student population.

Dr. Stephenson explained that HCC’s enrollment report that is shared with the Board is based on total student enrollment data, which is much more comprehensive and complete than the data in the Educational Equity Act Report.

After due discussion and consideration, Mr. Huggins made a motion of approval, seconded by Ms. Watkins, with approval given by aye vote of all members present.

5.09 The President recommended approval of the reclassification of the Facilities Coordinator, position number EFCG0079, encumbered by James Connolly, to Facilities Manager.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

**6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES**

6.01 The President recommended approval of a Memorandum of Agreement between the College and the University of South Florida for the transfer of HCC’s Associate in Science degrees into USF’s Bachelor of Science in Applied Science.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

6.02 The President recommended acceptance of the TRIO-Student Support Services (SSS) grant in the amount of $302,472 per year for a total five-year grant in the amount of $1,512,360.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

6.03 The President presented information regarding the following grant proposal submissions:

- 6.03.01 College Reach-Out Program, (CROP)
- 6.03.02 College Placement Tutorial and College Readiness Tips

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.
8.0 FINANCIAL SERVICES


Dr. Gary Goff, Vice President for Administration/CFO, provided a brief review of the budget and indicated that the suggested adjustments from the recently held Budget Workshop were included in the revised version of the budget on pages 29-35, which are the salary increases in personnel expenses; and on page 68, clarifying the breakdown of the major PECO projects to reflect committed projects, planned projects and undesignated projects.

Dr. Goff explained that the Board is being asked to approve the following Budget decision points:

- Approval of a 5% tuition increase;
- Approval of the Corporate Training Center [TCTC] and the Continuing Workforce Education [CWE] fee increases;
- Approval of the 2005-2006 budget and spending plans, as submitted; and
- Approval of the 2005-2006 Salary Schedule.

Ms. Watkins commended Dr. Goff and his staff for the revisions and clarification of the major PECO projects.

After due discussion and consideration, Ms. Watkins made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

8.02 The President recommended approval of the write-off of uncollectible accounts receivable and the adjustment of the College’s financial records.

Dr. Goff reported that the 2002-2003 bad debts amounted to $3.5 million, and that staff has recovered over $3 million, with 90 percent being recovered by the Office of Financial Services’ staff.

Ms. Barbara DeVries, Director of Financial Services, shared with the Board the write-off of uncollectible accounts receivable for several schools similar in size to HCC.

Dr. Goff commended Ms. DeVries and her staff for their hard work in pursing the recovery of $3 million in bad debts.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Ms. Watkins, with approval given by aye vote of all members.
The President recommended approval of a contract with WilsonMiller of Tampa, Florida, to provide comprehensive master planning services for the Ybor City, Brandon and Plant City Campuses.

Dr. Goff informed the Board that staff used the Board’s guidance to include locality points into the RFQ for selecting architectural/engineering firms.

Dr. Goff introduced Mr. Michael English, the Regional Manager for Community and Regional Planning for WilsonMiller.

In the interest of disclosure, Ms. Watkins advised that Mr. Michael English is a client, in his individual capacity of Robert Watkins & Company. She clarified that WilsonMiller is not a client of Robert Watkins & Company.

Mrs. Hill requested clarification regarding WilsonMiller identifying underground utilities.

Dr. Goff advised that WilsonMiller will provide the Board with a report regarding all underground utility locations, which is done through the GIS Conversion of Base Infrastructure data system. He indicated that this system was recently used successfully at the Trinkle Building site, on the Plant City Campus to locate underground pipes.

Dr. Goff explained that the scope of work of the Campus Master Plan includes:

- Analysis of existing sites Phase
- Future Requirements Analysis Phase
- Preliminary Master Plan Phase (two or three diagrammatic options)
- Final Comprehensive Master Plan Phase
- Planometric Campus Aerial Photograph with site analysis
- GIS Conversion of Base/Infrastructure data [identifies where things are on the campuses]
- Final Report and Presentation will include a graphics disk in PowerPoint format and a Master Plan.

After due discussion and consideration, Mrs. Hill made a motion of approval, seconded by Mr. Coton, with approval given by aye vote of all members present.

The President recommended acceptance of the fiscal year 2004-2005 Firesafety, Casualty and Sanitation Inspection Report.

Mr. Steve Shields, Director of Risk Management, Safety and Auxiliary Services, provided the Board with an overview of the annual Fire Safety, Casualty, and Sanitation Inspection Report. He indicated that this year’s inspection identified 14 findings in comparison to 34 findings in the previous year’s report.

The Board commended staff for all their hard work to ensure that the College’s facilities are well maintained.
After due discussion and consideration, Mr. Huggins made a motion of approval, seconded by Mr. Coton, with approval given by aye vote of all members present.

8.05 The President recommended approval of a contract between the College and WebCT in the amount of $108,893 [with a price discount] or $124,425 [without a price discount] for the renewal of the College's WebTV license for three years.

After due discussion and consideration, Mr. Huggins made a motion of approval, seconded by Mr. Coton, with approval given by aye vote of all members present.

8.06 The President recommended approval/acknowledgement of the listed Affiliation/Internship Agreements between the College and the listed sites.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

8.07 The President recommended that the Board of Trustees accept receipt of the donation of a treadmill, stepper and cardio-glider for the Respiratory Care Student Lab.

After due discussion and consideration, Mr. Coton made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

8.08 The President recommended approval of the Purchase and Sale Agreement with Gulf Florida Doughnuts, Inc, to purchase property located at 3615 East Lake Avenue in Ybor City for $2,150,000 and to pass a Resolution to authorize this purchase.

Dr. Stephenson reminded the Board that staff has been diligently looking for property to purchase to house the College's Auto Body Collision Repair program and some other ancillary programs that staff would like to have at the Ybor City Campus. She explained that staff has located a piece of property located at 3615 East Lake Avenue, that will meet the College's needs.

Dr. Goff reported that the building is approximately 63,000 square feet and is located on 7.3 acres of property. He explained that the building size would allow the College to enhance and enlarge the Auto Collision Program, as well as create a new Auto Mechanic Repair Program, to locate the Burn Tower on the property, and to support several of HCC's Police Academy classes. He advised that the building is in good shape; however, the College has not conducted a due diligence. He explained that the College's purchase agreement is a back-up contract to a current contract that the owner has on the property. The owner is attempting to buy out the other contract. Once that is accomplished, the sale price to the College will be $2,150,000, with several contingencies included in the contract to hold the College harmless. Dr. Goff reported that the College does not plan to proceed to the investigation period or incur any due diligence costs unless the first contract falls through or is bought out. The College will have three days after approval of this resolution to pay an
initial deposit of $20,000. An additional deposit of $80,000 will be paid within seven days if the Board elects to vote in favor of the purchase following the investigation period. If the College is not satisfied with the appraisal findings, the results of the mechanic survey, the roof survey findings, etc., during the due diligence, the College is under no obligation and the $20,000 deposit will be refunded. If the College is satisfied with the due diligence, the President will recommend approval of the purchase of the property to the Board.

Ms. Watkins inquired if the College will be eligible for refund of the $20,000 deposit if the Board does not approve the purchase of the property after the due diligence.

Dr. Goff indicated that the College will be reimbursed the $20,000.

Dr. Lois Gaston, the Ybor City Campus President, reiterated that this property is the closest of all the properties that have been viewed that meets all of the Ybor City Campus' program needs.

Mr. Coton clarified that this contract is basically for a 45 day investigation period and that the College is only putting the property "on hold."

After due discussion and consideration, Ms. Watkins made a motion of approval, seconded by Mr. Huggins, with approval given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

9.01 Ms. Pat Dix, the College's Assistant to the President, provided the Board with a 2005 Legislative Session report, which included a summary of legislation that passed and those that failed.

Ms. Dix suggested that to ensure HCC can achieve its goals in the 2006 session, that the Board and staff work to familiarize the Hillsborough County's Legislative Delegation with Hillsborough Community College.

Dr. Gonzalez indicated that several Representatives have indicated how much they enjoyed touring our campuses. He suggested that during the upcoming year, HCC host campus tours for delegation members.

Mr. Huggins commended Ms. Dix on the work she has done during her first Legislative session in Tallahassee.

Dr. Stephenson shared with the Board the Council of Presidents' [COP] concerns regarding the residency bill and she indicated that the COP decided to have its Chair encourage the Governor to veto the residency bill. She explained that the COP feels the residency bill is impossible for community colleges to manage.

Dr. Stephenson stated that the language reads "in order for the student to
declare an independent resident student, that student has to be able to
demonstrate that he/she has worked full-time the previous year in the state of
Florida and was not registered for any courses at a Florida institution of higher
education.”

The Board expressed their concern regarding the residency bill and how it will
affect the community colleges.

Ms. Watkins inquired about the Chad Meredith Act [Hazing] and asked for
clarification regarding how the hazing definition was revised.

Ms. Dix indicated that she did not recall how the hazing definition has been
changed; however, she will provide that information to Dr. Stephenson to share
with the Board.

9.02 Mr. Robert Wolf, the College’s Senior Vice President, provided the Board with a
brief overview of Alcalde & Fay’s services on the College’s Federal Funding
issues. He advised that Alcalde & Fay has taken the College’s three initiatives
and assisted the College with guidance. In addition, Alcalde & Fay has assisted
staff with the Economic Development Administration (EDA) grant submittal and
the College’s Dental Health Clinic funding report.

Mr. Wolf introduced Ms. Nancy Prowitt, Managing Partner, and Ms. Danielle
McBeth, Partner, provided the Board with an annual report Alcalde & Fay’s
activities on behalf of HCC.

In addition, Ms. McBeth shared with the Board the fiscal year 2006 pending
appropriation requests, which are:

- $750,000 for the College’s Public Safety Training Programs and Facilities,
  which has been submitted to the Department of Justice’s Community
  Oriented Policing Services (COPS) account;
- $580,000 for HCC’s “Green Building” at the SouthShore Campus, which has
  been submitted to the Environmental Protection Agency’s Science and
  Technology account; and
- $500,000 for the College’s Veterinarian Technician Program, which has
  been submitted to the Department of Education’s Fund for the Improvement
  of Post-Secondary account.

Dr. Stephenson reported that at the July Board meeting she will be bringing a
recommendation for the Board’s approval to extend the Alcalde & Fay contract
for an additional year and also will share with the Board new projects that the
College would like to move forward.

9.03 Dr. Stephenson reminded the Board that HCC received state planning money
for the development of the SouthShore educational and campus master plan.

Dr. Goff advised that Paulien & Associates will provide the Board with a
conceptual update of the SouthShore Center/Campus Master Plan and
educational plan update. He introduced Mr. Alan Pruett, a principal member of Wallace Roberts & Todd [WRT], who is the lead vendor to the College for producing the educational plan and campus master plan; and Dr. Frank Markley, an Associate with Paulien & Associates, Inc., who is a subcontractor of WRT.

Dr. Markley provided the Board with a presentation on the Educational Plan for the SouthShore Center and explained that the plan focuses on the first ten (10) years and highlights the potential student demographics, type of academic programs, expected growth, and the required space allocation for the first building to be built.

Mr. Pruitt provided the Board with a presentation of the SouthShore Campus Master Plan and explained that the master plan will provide the footprint for all buildings and spaces at the new Center/Campus. He indicated that the Master Plan was designed to make the SouthShore Campus a “green campus” which allows the buildings to become Green (LEED) certified.

Dr. Goff informed the Board that the SouthShore Center/Campus will be the first Green Campus within the 28 community colleges in Florida.

Dr. Goff informed the Board that the SouthShore Educational and Master Plan will be finalized and submitted for Board approval at the July meeting.

10.0 LEGAL REPORT

10.01 Mr. Frazier Carraway, Board Counsel, reported that his office is currently working on a student’s objection for being turned over to the collection agency for an outstanding balance owed to the College.

11.0 HEARING OF BOARD MEMBERS

11.01 Dr. Gonzalez appointed Mr. Coton to provide the Board with the nominations for the 2005-2006 Board Officers at the July Board meeting.

11.02 Dr. Gonzalez reported that the President’s annual evaluation is due and indicated that Mr. Carraway’s office will be providing the Board with the President’s evaluation forms for completion. He indicated that once completed, he will collect and consolidate the evaluation forms and meet with Dr. Stephenson to discuss her evaluation. Upon completion, he will report back to the Board.

Dr. Stephenson advised that she will be providing the Board with a statement of her accomplishments for the year, which will be used as a basis for her evaluation.
12.0 **ADJOURNMENT**

12.01 There being no further business, the meeting adjourned at 7:20 p.m.