

Library Cluster Meeting Minutes
Friday, September 21, 2007
Brandon Campus

Attending: Jeremy Bullian, Jacquelyn Cress, Wendy Foley, Alicia Ellison, Jeneice Sorrentino, Kristin Heathcock, Vic Harke (chair), Karen Griffin, Jackie del Val

The meeting was called to order at 1:35 p.m.

Approval of Agenda :

Alicia motioned, Wendy seconded, with unanimous vote to approve the meeting agenda.

Approval of Minutes :

Cluster voted to approve minutes from 8-20-07 with minor corrections.

DLTS Update : (Jackie)

Jackie provided librarians copies of the packet that was used for EDI training with library technicians on July 26th. Jackie clarified that either ISBN-10 or ISBN-13 are needed to place orders with EDI, either the 10-digit or 13-digit will be accepted. Jeneice asked for clarification for RUSH orders. Jackie asked that when items are needed RUSH, a note should be placed in the *library note* field with ***RUSH need by date***. Providing a date assists DLTS in the ordering process.

Jackie sent an email to librarians about a possible Greenwood Ebook purchase. Discussion about when the decision needs to be made and what the package consists of, specifically subjects and dates of items, will be requested by Jackie. Additional discussion about where the money for the purchase will come from ensued. Alicia asked if the money would come from the book budget or database budget. Karen will check to see what possibilities exist for funding this purchase.

Jackie distributed book budget spreadsheets, new items report, list of orders by selector, and count of items added for each campus. Librarians thanked Jackie for such a great reports!

Jackie recently attended the p-card training and now has the ability to use the p-card.

Administrative Update : (Karen)

Karen is interested in starting a professional collection with materials to support faculty that are working toward higher degrees. She suggested those faculty that have recently completed dissertations might be interested in having copies of the dissertation available in their campus library. It was decided that this special collection will be housed at Dale Mabry.

Karen asked for cluster input about buying "almost" new items. Alicia motioned: Continue DLTS purchasing process and exclude purchasing used items as a general rule. Jeneice seconded and the cluster voted unanimously to accept the motion.

Karen needed clarification about who will be serving on the General Education Committee and General Education Assessment Committee. Wendy will serve on both committees.

Academic Affairs Update : (Vic)

There is a movement to eliminate telecourses. This will be addressed at the next AAC meeting.

Courses from the LIS library technician program have been removed from the college catalog.

Vic will investigate the possibility of offering LIS 2004. Jody Ward might be interested in teaching this course if offered.

Ask A Librarian : (Alicia)

Alicia reminded librarians that we are now serving on the Academic Ask A Librarian desk. She will let Jennifer at TBLC know that the cluster cannot serve an additional hour on the desk at this time, but will revisit the idea in the spring.

Collection Assessment : (Alicia)

The new model for assessing the library collections of the Associate in Arts disciplines in ascending Cluster number order is presenting challenges. Since disparate disciplines are often represented in one Cluster, time prohibits review of all collections in an academic year. Alicia and Jeneice will brainstorm suggestions to share with the Cluster.

Social Networking Links : (Kristin & Jeremy)

Alicia asked Kristin and Jeremy to share some of the social networking tools that they have been working on. Plant City and Brandon each have a blog and instant messaging available on their websites. Brandon has gotten a lot of great feedback about their blog. The instant messaging feature has not gotten many questions.

2007 LINCC User Satisfaction Survey : (Jeremy)

Jeremy distributed an email with information about the LINCC User Satisfaction Survey. Last year the survey did not get many responses, thus CCLA is asking for assistance in promoting the survey. Jeremy asked the librarians to promote the survey in orientation sessions, put signs up in the library, and seek faculty assistance to promote the survey to their classes. He will add a link to the library website and may be able to create a link to put on the library computer desktops.

South Shore Library Services : (Vic)

Vic shared his concern with the lack of a librarian in the plans for the South Shore Campus. Wendy shared that she and Jeremy do occasionally go to the current South Shore classes to do library orientations. Karen will check with the newest South Shore dean for clarification on the plans for a librarian.

Committee Reports:

Webpage : (Jeremy)

This committee will be meeting next week.

Information Literacy : (Jacquelyn)

The panel for the All College Day program on the video library tours recently met with Barry Hubbard and Maggie Ponce. The program for All College Day will be relaxed and informal. The video tours are all complete.

Ebooks : (Wendy)

We recently found that we do not have the ability to individually weed LINCC Collection ebook titles; we are able to weed ebooks that have been purchased by HCC. A statewide committee will be forming shortly to evaluate and weed LINCC Collection ebooks. HCC is ahead of the game because we already selected numerous ebooks that ought to be weeded.

Roundtable:

Wendy reported that Jeremy located a guest speaker in Roberta Fernandez from the Al Gore's Climate Project. She will present a slide show on September 27th at the Brandon Campus on behalf of the Speakers' Committee.

Jacquelyn reported that the Dale Mabry Art Gallery has a new show of Latino Artists. September 27 is the opening reception.

Kristin reported that the Plant City Library has extended hours on Mondays and Tuesdays until 9:00 p.m. The library's a/v tech has been relocated to the computer lab.

Jeneice reported on the success of the Constitution Day display. Constitution booklets were distributed in the library courtesy of SGA.

Alicia reported that she and Judy Nolasco have been accepted as presenters at the 2008 TYCA-SE (Two-Year College English Association) conference in Louisville. This group is a subsidiary of the National Council of Teachers of English.

Alicia also distributed copies of the webpage for the Faculty Development Committee. She asked for input on this webpage, as well as, input about the PDWS webpage.

Alicia will be attending an Ebsco focus group on Tuesday, September 25th. She welcomed any ideas, thoughts, or questions.

Meeting adjourned at 3:45 p.m.