

Library Cluster Meeting Minutes
Monday, August 21, 2006
In-service, Brandon

Attending: Jeneice Sorrentino, Jeremy Bullian, Vic Harke, Jacquelyn Cress, Alicia Ellison, Karen Griffin, and Kristin Heathcock.

Excused: Wendy Foley

The meeting was called to order at 2:30 p.m.

Approval of April 28 Meeting Minutes:

The April 28 minutes were approved with minor corrections.

Administrative Update: (Karen)

Karen noted that DLTS is improving with purchasing procedures. They have opened a blanket purchase order to alleviate problems.

SACS reports were accepted. No follow-up is needed for library statements.

Jeneice attended the CCLA Advisory Board Meeting for Karen on June 6, 2006.

Karen asked librarians to visit the strategic plan and provide comments. What would we like to do for the next strategic plan?

Ask-A-Librarian Fall Schedule: (All)

HCC librarians will staff the Ask-A-Librarian desk on Thursdays 3:00-4:00.

JS – 8/24

KH – 10/19

JS – 8/31

AE – 10/26

AE – 9/7

JC – 11/2

VH – 9/14

JC – 11/9

VH – 9/21

WF – 11/16

JB – 9/28

WF – 11/30

JB – 10/5

AE – 12/7

KH – 10/12

Cluster Meetings:

Alicia moved to adjust the Cluster meeting frequency to 2 meetings per term, at the faculty in-service and near the end of the term. Jeneice seconded the motion.

Karen recommended an amendment to add additional meetings as needed.

Alicia amended her motion to two meetings per term with additional scheduled as needed. The Cluster voted unanimously to adjust the Cluster meeting frequency to two meetings per term.

The Cluster will meet on November 3rd, 1:30 p.m. at the Dale Mabry Campus. The holiday luncheon will take place on December 1st, location yet to be determined.

CCLA Electronic Resources negotiations: (Jeremy)

Jeremy detailed his CCLA teleconference on electronic resources funding. There are 21 databases that will receive renewable funding; these include Wilson, Ebsco and most Gale databases. There is non-renewable funding provided for Jstor, Solinet netlibrary, Biography Resource Center and Literature Resource Center. Databases that will not be renewed include Proquest Nursing, Custom Newspapers.

Alicia asked about using the book budget to purchase ebooks. Karen confirmed that this is allowed. Alicia asked for a mechanism for this to happen because these items are available to all campuses unlike a physical book.

Cluster Nominations: (All)

Vic nominated himself for vice-chair, and Jeneice seconded. Vic was elected by unanimous vote.

Alicia nominated Kristin for secretary, and Jeneice seconded. Kristin was elected by unanimous vote.

Committee Reports:

Information Literacy: (Jacquelyn)

Jacquelyn is in the process of planning the contents for an online information literacy tutorial based on one of the CCLA databases. It was noted that the Captivate software used to create information literacy tutorials requires a lot of memory. Celeste Fenton in IT3 volunteered to assist staff with the Captivate software.

Roundtable: (All)

Vic and Jacquelyn noted the new computers and projector at the Dale Mabry Library. Vic shared positive feedback that he received from Barbara Goldstein about the library website.

Karen noted that there is an effort to raise the pay for adjunct librarians that have been at HCC for 8 or more semesters to be inline with adjunct instructors.

Jeneice shared the success of the reception held at the Ybor campus for the board of Hispanic Heritage Inc. It is hosted annually and was a tremendous success.

Jacquelyn noted that the Gallery in the Dale Mabry Library will have a disabilities exhibit in October, and the book display for the month will reflect that theme.

Jeremy announced a new staff member at Brandon, Andrea Dufault. Brandon also is pleased with the new computers.

Alicia moved to adjourn. Jeneice seconded.

The meeting adjourned at 3:45 p.m.

Respectfully submitted,
Kristin Heathcock