

## Library Cluster Meeting

August 20, 2002

10:30 a.m.

Dale Mabry Campus Library

**Attendance:** Jeremy Bullian, Wendy Foley, Jeneice Sorrentino, Tammy Schofield, Vic Harke, Jacquelyn Cress, and Alicia Ellison.

Tammy Schofield, Cluster Chair, called the meeting to order at 10:30 a.m. Tammy announced that the Cluster would be undergoing a Program Review this year. The Collection Assessment Report which was completed by the USF SLIS student will be a part of this review. Craig Johnson requested the Program Review in order to assist in preparing for the SACS review and to assist the new Director of AA.

Tammy requested that members let her know if they are interested in volunteering to be a member of the new Gen. Ed. Capstone committee. Cluster involvement in this committee might serve to help incorporate information literacy goals into the Capstone committee thinking.

Acceptance of the previous meeting's Minutes was delayed until the next meeting on September 20<sup>th</sup>, 1:30 p.m. at Brandon.

### **District Library Technical Services Update – Pat Manack**

Craig Johnson informed Pat that he had requested \$250,000 for the 2002-03 DLTS materials budget. This is the same amount that we had for 2001-02. However, she did not want to commit to a campus-by-campus budget until she learned whether the \$53,000 expenditure for the databases had come out of the book budget or was being funded from a different account.

Jeneice was on the committee to select the replacement for the Director of AA. Interviews were completed in early August and a recommendation memo was sent forward. Craig Johnson will remain the administrative contact for LINCC for approximately a year.

The on-the-fly video cataloging project is moving forward nicely. A list of delinquent borrowers has been sent to each campus.

### **Selection of Meeting Dates for 2002-03**

Meetings will be held the third Friday of every month, at 1:00 p.m. unless noted otherwise.

Sept. 20 – Brandon – 1:30 p.m.

Oct. 25 – Plant City

Dec. 6 – Ybor (first Friday) - YASP Room 300 (Dr. Gaston's area)

Jan. 17, 2003 – Dale Mabry

Feb. 21 – Brandon

Mar. 21 – Plant City

April 25 – Ybor - YASP Room 300 (Dr. Gaston's area) (4<sup>th</sup> Friday)

### **Committee Reports**

Disability Policy. Jacquelyn Cress noted that she and Jeremy would continue their work this semester.

Information Literacy. Jacquelyn reported that work continues on the plan and policy, with a draft for Cluster review targeted for the Fall. She recommended that we plan ahead for the planned visit by Melisandre Hilliker (of SPC) and Drew Smith (of USF) to talk about information literacy

with the Cluster. Wendy will work to arrange a date for Melisandre and Drew to meet with the Cluster.

**Electronic Resources Committee** – Tammy requested that Alicia chair this committee in her stead. Tammy is now on the statewide LINCC electronic portal committee.

**ALA Conference Report**

Wendy circulated her notes from her attendance at the end of Summer I.

**New**

Wendy recommended that the existing Cluster Mission, Vision, Goals and Objectives be updated this year. This will assist us in our Program Review and with the SACS review process.

**Round Table**

Two part-time librarians will replace Terri Singer, former Librarian at Dale Mabry.

**Contract**

Craig Johnson clarified the contract discrepancy by saying that librarians need to work the 158 contract days between August 20, 2002 and the end of Summer II, 2003, with a minimum of seven consecutive weeks off. The FUSA contract overrides the Board contract that indicated the contract year ended after spring term.

**Adjournment**

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Wendy Foley, Secretary