

Library Cluster Minutes
Ybor Campus
December 6, 2002

Attending: Tammy Schofield, Chair; Alicia Ellison, Jeremy Bullian, Jeneice Sorrentino, Jacquelyn Cress and Wendy Foley.

Guests: Pat Manack, Carla Levesque (St. Petersburg College Library) and Ilene Frank (University of South Florida Library)

Excused: Vic Harke

The meeting was called to order at 1:00 p.m.

The Minutes from the previous meeting were approved as read.

Information Literacy Presentation:

Ilene Frank, USF librarian, brought us up to date with what was, formally and informally, happening at the University. The formal teaching of information literacy appears to be at a crossroads, with more emphasis possibly to be placed on teaching research skills at a higher level. An on-line course might be developed to introduce freshmen and sophomores to the Library and research skills.

Carla Levesque presented the well-developed Information Literacy program at SPC. The program was requested by SPC administration, and implemented by Library staff, working with OIT and Computer teaching faculty. Demonstrating information literacy is a requirement for graduation at SPC. A student may “test out”, take the one-credit CGS 1060 – “Computer and Information Literacy” or take a combination of LIS 1002 “Introduction to Electronic Research” and a computer course. CGS 1060 is taught as a one-credit lecture course, as a one-credit on-line course and also as a Weekend Institute course. Carla indicated that the Weekend Institute courses were very popular. Library faculty worked with Computer faculty to ensure that Computer faculty could teach the information literacy component, and vice versa.

If a student wishes to take the test, they may study a selection of nine on-line tutorials. Fifty percent of the test is reserved for Information Literacy; fifty percent is reserved for Computer Literacy. For the Information Literacy part of the test, students answer twenty-five multiple choice questions and six interactive questions. They have discovered that up to 70% of the students attempting to test out fail the information literacy part of the exam.

Program Review:

Tammy requested that the librarian Program Review reports be turned in at the first Cluster meeting in January. She suggested that we work as a Cluster to fill in the "Action Plan" part of the report. Pat Manack plans to conduct the staff surveys in January.

Statistics proposed for the review include:

Monthly statistics compiled by the libraries and compiled further by Viveca

Yoshikawa, DLTS

Subscription Database usage report from CCLA

HCC Library website usage report

Student focus groups

Information Literacy pre-assessment survey

Student and Faculty surveys

DLTS Update:

Pat Manack reports that it is necessary for all library PCs to support Windows XP by fall 2003 in order to comply with system requirements for Ex Libris. Viveca is working on this task. OIT failed to include library computers in their five-year plan. Karen Griffin will work to make sure that library computers will be included.

Virtual reference is coming along, with a partnership between TBLC and CCLA. It will be on a voluntary, three-hours/week basis.

Since CCLA no longer supplies us with hardware, Pat recommended and all agreed, that the former hardware contacts should now become software contacts for CCLA.

Staff training sessions for the new system will be in October 2003. The university libraries should be "live" in January 2004. The community college libraries will follow, probably on a staggered basis.

A new professional title is in at DLTS. It is titled *Measuring What Matters: a Library/LRC Outcomes Assessment Manual* by Bonnie Lindauer and published by Learning Resources Assn. of California Community Colleges.

Pat reminded everyone that on-the-fly items need to be converted by the end of spring semester.

Cooperation Agreements

Jeneice Sorrentino provided each HCC Library with a bound copy of the Cooperation Agreement used by the International Baccalaureate Program at

King High School and Hillsborough High School and the HCC/USF Honors Program.

Committee Reports

Information Literacy Committee

Jacquelyn Cress reported that the Information Literacy Implementation Plan will be completed in early Spring Term 2003.

Disabilities Policy Committee

Jeremy Bullian and Jacquelyn Cress reported that they intend to complete the Disabilities Policy and upon approval by the Cluster mount on the web page during the Spring Term 2003.

Round Table

Jeneice Sorrentino said that the Ybor Campus Library has a new part-time Learning Resources Technician, Ed Hoyas.

Tammy Schofield shared that the Plant City Campus Assistant to the Dean has resigned. This will impact the Plant City Campus Library because the Assistant to the Dean was working one night a week in the Library and was also filling in there during lunch periods.

Pat Manack suggested that she would like students seeking the A.A. Degree who take the three classes offered at HCC for the Library Technical Services Certificate to have the option of using these courses for elective credit if they transfer to USF.

The meeting adjourned at 3:55 P.M.

Respectfully submitted,
Wendy Foley
Jacquelyn Cress

