

**Library Cluster Meeting Minutes**  
**Friday, December 1, 2006**  
**Ybor City Campus**

Attending: Jeremy Bullian, Jacquelyn Cress, Vic Harke, Wendy Foley (Chair), Karen Griffin, Alicia Ellison, Kristin Heathcock, Viveca Yoshikawa, Jeneice Sorrentino, Jackie del Val.

Special guest: Steve Gorham

The meeting was called to order at 1:30 p.m.

**Approval of November 3 meeting minutes :**

Minutes from November 3 were approved pending minor corrections.

**Administrative Update: (Karen)**

*Cluster Presentation to Cabinet*

The presentation will take place on a Tuesday in January 2007. Vic will present a portion of his "Million Dollar Databases" presentation; Jackie del Val and Viveca will present information about DLTS functions; Jeremy will share the library's website and internet resources; Alicia will present on ebooks and collection assessments.

*Profeta Report*

Dr. Profeta will be giving presentations to state-level councils

**DLTS Update: (Jackie)**

Jackie distributed lists of items that were ordered, but not received. Monthly reports with this information will be sent out to libraries beginning in February.

Purchasing has approved WT Cox as the vendor for periodicals.

DLTS is working with a purchasing agent, Rebecca Morrison, for rush orders and direct orders.

**Borrower Log-in Update: (Steve Gorham)**

Steve informed us that the log-in works perfectly in a test environment. This will not go live on campuses for at least 1 year. The borrower log-in will allow printing privileges to be tied to the log-in.

**New Business:**

**Strategic Planning Report: (Jeneice)**

Jeneice distributed the draft. Jeremy moved to approve, Alicia seconded. Cluster voted unanimously to approve the strategic plan.

**Cluster Presentation to Cabinet: (Wendy)**

Wendy will email cluster with a time for meeting during the Spring Faculty In-service to finalize preparations for the presentation.

**Temporary barcodes: (Vic)**

Discussion ensued about the pros and cons of using the temporary cards with a 14-digit bar code or with the HCC + Student ID #.

Jackie is investigating the possibility of printing out a library card with scan able barcode in ALEPH.

**Annual TBLC Meeting Report: (Jeneice)**

Jeneice distributed handouts and brochures that she received at the annual TBLC meeting.

Jeneice particularly enjoyed the presentation by Mary Madden of the Pew Internet & American Life Project. The presentation focused on teens: their use and opinions of the research, the internet, and libraries.

TBLC is offering a series of workshops focused on Library 2.0.

**Committee Reports:****Databases: (Jeremy)**

Jeremy reported that HCC will soon have access to MLA through Gale. The database will be available as a stand alone and also will be available through the Literature Resource Center database.

**Information Literacy – (Jacquelyn)**

The information literacy committee met briefly following the strategic plan committee meeting. They have agreed to complete current projects before starting any new initiatives. The committee will be meeting, either virtually or in person, near the beginning of the Spring '07 term.

**Roundtable**

**Viveca:** Informed cluster of the progress with CCLA on the network slowness when accessing databases and the library catalog.

**Jacquelyn:** American Education Week was celebrated during November at the Dale Mabry (DM) Library by sponsoring an essay contest entitled, "*How Important the Library is to American Education.*" Criteria for the contest included: a) open to HCC students; and b) no longer than 250 words. DM Writing Center Supervisor Marcella Sherman will judge the essays. The two winners to be named in January 2007 will receive scholarships from the Bill McInville Memorial Fund. The winning essays will be displayed at the DM Library during National Library Week in April 2007. The library committee who planned the contest included Sherell Wilson, Loreli Bess, Tammie Swain and Sharon Thompson.

Jacquelyn participated in the *Great American Teach-In* at Middleton High School during November. Her discussion with Honors students in an Advanced Communications class focused on Librarianship as a career and also as a lifelong resource regardless of

occupation. She had a terrific time with the students and was impressed with their career aspirations.

**Vic:** Jim Shimkus has accepted a position as a Technician. Joann Mueller is a new Technician.

**Wendy:** Brandon is in the process of hiring an additional AV Technician.

The meeting was adjourned at 3:50 p.m.