

**Library Cluster Meeting  
Plant City Campus, November 4, 2005**

**Attending:** Alicia Ellison, Jeremy Bullian, Dan Hood, Vic Harke, and Jacquelyn Cress.

**Visiting:** Pat Manack

The meeting was called to order at 1:27 p.m.

**Approval of last month's Minutes**

The September 16, 2005 minutes were approved assuming one minor correction.

**CCLA/DLTS Update: (Pat)**

Pat attended the recent CCLA Advisory Board meeting at Pasco-Hernando Community College. She reported CCLA's intentions of including the books' call numbers on the first screen of returned results before full record view in LINCC. There was no mention of plans to place availability information on this screen. The layout of the search screen will also change slightly.

St. Petersburg College has implemented a self check out system.

Some colleges are giving pagers to students who are in line at the circulation desk during periods of high usage.

An electronic book ordering/acquisitions system is in place at some institutions with one vendor. CCLA is examining the addition of other vendors.

Region 4 was supposed to prototype the interlibrary loan module, but it did not happen because of a problem with LINCC. The problem: when a patron places a request the student may choose to which campus the book is sent, but instead the book actually just goes to college's library distribution center.

ALEPH Version 17 will roll out in July, and training will occur in late spring 2006. Every library staff member will likely be required to retrain. The new version may require larger monitors for computers running the software because of larger task panes and the elimination of pop up windows.

There may be a cut in DILLI courier deliveries in the future because of the lack of state subsidizing. HCC libraries may have to absorb this cost and reschedule some deliveries.

**Ask-a-Librarian Schedule: (Alicia)**

Jennifer Sullivan (TBLC) approved a set schedule for HCC librarians for the spring semester. There was general agreement to continue with one hour of service per week. Alicia will recommend a schedule of Thursdays, 3-4 p.m. during the Spring semester and Thursdays, 1-2 p.m. during the Summer semester.

**Overdue Notification Email: (Jeremy)**

Pat noted that CCLA did not seem to want to take on new projects with the current version of ALEPH looming. The idea was tabled until Version 17 and Campus Cruiser are rolled out.

**Committee Reports**

**Information Literacy: (Jackie)**

Jackie and Jeremy suggested utilizing web-based demonstration software to create a customized HCC information literacy tutorial. Jeremy will forward a *Computers in Libraries* article about this type of project to the committee.

**Database Update: (Jeremy)**

The Database Sub-committee met in October to discuss budgeting and selection of new ebooks. The committee will wait for a better attended cluster meeting to hash out those issues. Jeremy will include databases in the call for faculty response forms. Faculty will be directed to the faculty recommendation form on the website to provide their input.

**Roundtable**

Pat noted the CCLA user group meeting at Manatee Community College on Tuesday, November 8th. DLTS staff and Plant City LR coordinator, Michelle Monteleon will attend.

Dan submitted a photo of the Plant City Campus Library that will be featured on the cover of the April 6, 2006 issue of Choice Reviews.

Jeremy noted that the Brandon Campus Library has a new technician, Laurie MacNicol. They also have Dale Mabry Campus adjunct Librarian, Jody Ward working part-time.

Alicia moved to adjourn. Vic seconded.  
The meeting adjourned at 2:44 p.m.