

**Library Cluster Meeting Minutes**  
**Dale Mabry Campus**  
**January 5, 2006**

**Attending:** Alicia Ellison, Jeremy Bullian, Jacquelyn Cress, Wendy Foley, Vic Harke, Dan Hood and Jeneice Sorrentino.

**Visiting:** Karen Griffin

The meeting was called to order at 3:00 p.m.

Approval of Dec. 9 Meeting Minutes:  
The December 9<sup>th</sup> minutes were approved as amended.

**Ask-A-Librarian Schedule for Spring 2006: (Alicia)**

Alicia confirmed our Spring Ask-A schedules as: Thursdays from 3-4 p.m.

**Cluster Meeting Schedules:**

Spring cluster meetings will be:  
February 24<sup>th</sup> at the Plant City Campus at 1:30 p.m.  
March 31<sup>st</sup> at the Dale Mabry Campus at 1:30 p.m.  
April 28<sup>th</sup> at the Ybor City Campus at 1:30 p.m.

**Library Strategic Plan and Administrative Update: (Karen)**

There will be a full strategic plan update at the next meeting.

**Committee Reports:**

**Information Literacy**

Jackie and Dan summarized their meeting with Celeste Fenton at IT3 on December 12<sup>th</sup>, 2005. They distributed copies of an email summary Dan sent out shortly after the meeting. Finding a book in LINCC, logging into the databases, and evaluating web resources will be the three initial modules. The cluster decided to make Jackie and Dan the Online Information Literacy Sub-Committee, but everyone in the cluster will provide input on the development of the tutorials. Karen agreed to provide the licensing fee for one copy of Macromedia Captivate on Dan's computer in Plant City. IT3 will provide at least one computer with Captivate at their Dale Mabry office and possibly another at their office in Brandon to aid in the collaboration between geographically distant librarians. Jackie and Dan will schedule another meeting with IT3 staff later in January to discuss a project plan and tutorial content. Everyone at the cluster meeting was invited to attend.

**Roundtable:**

Jackie noted Dale Mabry's hosting of the opening of the Negro Baseball League exhibit on the evening of Jan 17. Some original Negro League baseball players will attend.

Karen noted the SACS representatives' off-site inspection in April and their on-site in October.

Alicia moved to adjourn.  
Wendy Seconded.

The meeting adjourned at 3:43 p.m.

Respectfully Submitted,  
Dan Hood